

OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

Regular Board Meeting

DATE: February 25, 2021
 TIME: 10:00 A.M.
 PLACE: Stephens County Fairgrounds
 2002 S. 13th St.
 Duncan, OK 73533

CADDO	Benny Bowling
CARTER	Jerry Alvord
COMANCHE	Alvin Cargill
COTTON	Ricky Vardell
GRADY	Kirk Painter
JEFFERSON	Ty Phillips
LOVE	Linda Hyman
MURRAY	Kent McKinley
STEPHENS	Russell Morgan

AGENDA MEETING MINUTES

1. Call to order.
Ty Phillips called the meeting to order approximately 10:10am.
2. Roll Call.
Caddo-Benny Bowling, Carter-Jerry Alvord, Comanche-Alvin Cargill, Cotton-Ricky Vardell, Grady-Kirk Painter, Jefferson-Ty Phillips, Love-Linda Hyman, Murray-Kent McKinley, Stephens-Russell Morgan
3. Introduction of guests.
4. Reading/Correction/Approval of the minutes of the January 21, 2021 meeting.
Motion to approve the meeting minutes from the January 21, 2021 meeting made by Cargill. Second by Vardell. Caddo County Abstain. Remaining all ayes.
5. Discussion and possible action on Treasurer's Report (balance, bank statement, pledges).
Motion to approve the Treasurer's Report with a balance of \$458,058.95 as well as the pledge for \$100,000.00 made by Hyman. Second by Painter. Remainder all ayes.
6. Discussion and possible action on claims.
Motion to approve claims as listed made by Cargill. Second by Bowling. Remainder all ayes.

Payable To	Amount	For	Check #
Stephen's Oil	\$60.33	Fuel CED 6 Truck	3626
OPERS	\$1,336.42	Shelly Moody Retirement	3629
OPEH&W	\$668.70	Shelly Moody Insurance w/Dental Correction	3630
Financial Agent, Jayna Vaughn, CPA	\$391.00	Preparation of financial documents for CED 6	3625
Shelly Moody	\$2,208.61 (2X)	Payroll	3631 & 3632
Above and Beyond IT Solutions	\$70.00	CED 6 Website Maintenance & Computer Repair	3628
Shelly Moody	\$237.27	Reimbursement-Monthly office expenses \$46.96 (iCloud, DropBox, Adobe Pro, Verizon, Microsoft Office 365), ZOOM-\$118.47, PikePass \$21.85, WebRoot-\$49.99	3627

7. Discussion and possible action on 5-Year CIRB plan and updates on projects.
Shelly gave update on projects.
8. Executive Session for the purpose of discussing the following. Pursuant to 25 O.S. §307 B.1, discussion regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Program Manager for Circuit Engineering District 6.
 - Action regarding entering Executive Session.
Motion to enter executive session made by Bowling. Second by Cargill. Remainder all ayes.
 - (Public invited back into room). Action regarding reconvening into Open Session.
Motion to reconvene made by Bowling. Second by Cargill. Remainder all ayes.
9. Action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Program Manager for Circuit Engineering District 6.
Motion to keep Shelly Moody as CED 6 Manager at current salary made by Bowling. Second by Cargill. Remainder all ayes.
10. Discussion and possible action on Bentley ProjectWise.
Motion to continue license with Bentley Project Wise with invoice on March Agenda made by Cargill. Second by Bowling. Remainder all ayes.
11. Discussion and possible action on ETR applications.
No Action.
12. Discussion and possible action on ETR renewals.
No Action.
13. Discussion on ACCO Board Report.
Jerry gave update.
14. Discussion on SIGG & SIFF Board Report.
Benny gave update.
15. Discussion on CAB Board Report.
Ty gave update.
16. Discussion and possible action on transportation and legislative issues.
Jerry gave update.
17. Discussion and possible action on next meeting date of March 18, 2021 as well as location (in person or via ZOOM).
Motion to approve next meeting date of March 18, 2021 at Stephens County Fairgrounds with option to change to Zoom if needed made by Bowling. Second by Cargill. Remainder all ayes.
18. New Business.
Motion to approve Jayna Johnson (previously Vaughn) engagement letter & payroll, employment, tax returns for Calendar Year 2021 made by Cargill. Second by Painter. Remainder all ayes.

19. Adjournment.

Motion to adjourn made by Cargill. Second by Vardell. Remainder all ayes.