

# OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

## Regular Board Meeting

DATE: December 16, 2021  
 TIME: 10:00 A.M.  
 PLACE: Stephens County Fairgrounds  
 2002 S. 13<sup>th</sup> St.  
 Duncan, OK 73533

<b>CADDO</b>	Benny Bowling
<b>CARTER</b>	Jerry Alvord
<b>COMANCHE</b>	Alvin Cargill
<b>COTTON</b>	Ricky Vardell
<b>GRADY</b>	Kirk Painter
<b>JEFFERSON</b>	Ty Phillips
<b>LOVE</b>	Linda Hyman
<b>MURRAY</b>	Absent
<b>STEPHENS</b>	Russell Morgan

### MEETING MINUTES

1. Call to order.  
Ty Phillips called meeting to order 10:04am.
2. Roll Call.  
Caddo-Benny Bowling, Carter-Jerry Alvord, Comanche-Alvin Cargill, Cotton-Ricky Vardell, Grady-Kirk Painter, Jefferson-Ty Phillips, Love-Linda Hyman, Murray-Absent, Stephens-Russell Morgan.
3. Introduction of guests.
4. Reading/Correction/Approval of the minutes of the November 18, 2021, meeting.  
Motion to approve the minutes of the November 18, 2021, meeting made by Cargill. Second by Painter. Murray absent. Remainder all ayes.
5. Discussion and possible action on Treasurer's Report (Balance \$199,454.87, bank statement, pledges).  
Motion to approve the Treasurer's Report with a balance of \$199,454.87 made by Hyman. Second by Bowling. Murray absent. Remainder all ayes.
6. Discussion and possible action on claims.  
Motion to approve claims as listed made by Cargill. Second by Phillips. Murray absent. Remainder all ayes.

Payable To	Amount	For	Check #
Stephen's Oil	\$107.97	Fuel CED 6 Truck	3712
Snak Shak	\$110.51	Fuel CED 6 Truck	3713
OPERS	\$1,336.42	Shelly Moody Retirement	3715
OPEH&W	\$681.62	Shelly Moody Insurance	3716
Financial Agent, Jayna Johnson, CPA	\$240.00	Preparation of financial documents for CED 6	3711
Shelly Moody	\$2,208.61 (2X)	Payroll, Time Sheet, & Sick Leave	ACH
Shelly Moody	\$164.43	Reimbursement-Monthly office expenses \$46.96 (iCloud, DropBox, Adobe Pro, Verizon, Microsoft Office 365), Office Depot \$62.69 (Copy Paper), PikePass \$54.78	3714

7. Discussion and possible action on 5-Year CIRB plan and updates on projects.  
Tammy gave update on projects.
8. Discussion and possible action Linda Hyman accepting the SIG/SIF board member spot effective January 1, 2022.  
No action. Will need to be approved at the state district meeting in February 2022.
9. Discussion and possible action on ETR applications.  
No action.
10. Discussion and possible action on ETR renewals.  
No action.
11. Discussion on ACCO Board Report.  
No meeting or update.
12. Discussion on SIG & SIF Board Report.  
No meeting or update.
13. Discussion on CAB Board Report.  
No meeting or update.
14. Discussion and possible action on transportation and legislative issues.  
Bryce gave quick update. Nothing new really out now.
15. Discussion and possible action on next meeting date of January 20, 2022.  
Motion to approve the next meeting date of January 20, 2022 made by Phillips. Second by Cargill. Murray absent. Grady No. Remainder all ayes.
16. New Business.  
Engagement letter for Jayna Johnson PC for 2022 financials given to CED manager morning of the CED meeting and was unforeseen to place on agenda. Board voted to approve the engagement letter so that financials can be prepared for the January 2022 CED meeting. Motion to approve engagement letter for Jayna Johnson made by Cargill. Second by Painter. Murray absent. Remainder all ayes.
17. Adjournment.  
Motion to adjourn made by Cargill. Second by Alvord. Murray absent. Remainder all ayes.

<b>CADDO</b>	
<b>CARTER</b>	
<b>COMANCHE</b>	
<b>COTTON</b>	
<b>GRADY</b>	
<b>JEFFERSON</b>	
<b>LOVE</b>	
<b>MURRAY</b>	Absent
<b>STEPHENS</b>	