

# OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

## Board Meeting

DATE: May 15, 2025  
 TIME: 10:00 A.M.

PLACE: Stephens County Fairgrounds  
 2002 S. 13<sup>th</sup> St.  
 Duncan, OK 73533

<b>CADDO</b>	Jeff Boren
<b>CARTER</b>	Berry Lee-Brinkman
<b>COMANCHE</b>	Ryan John
<b>COTTON</b>	Kevin Grimes
<b>GRADY</b>	Zac Davis
<b>JEFFERSON</b>	Ty Phillips
<b>LOVE</b>	Stacy Rushing
<b>MURRAY</b>	Darrell Hudson
<b>STEPHENS</b>	Russell Morgan

### MEETING MINUTES

1. Call to order.  
Meeting called to order at 10:02am by President Phillips.
2. Flag Salute.
3. Roll Call.  
Caddo-Jeff Boren, Carter-Berry Lee-Brinkman, Comanche-Ryan John, Cotton-Kevin Grimes, Grady-Zac Davis, Jefferson-Ty Phillips, Love-Stacy Rushing, Murray-Darrell Hudson, Stephens-Russell Morgan.
4. Introduction of guests.
5. Reading/Correction/Approval of the minutes of the April 24, 2025 meeting.  
Motion to approve the minutes of the April 24, 2025 meeting made by Boren. Seconded by Davis. Carter & Murray County Abstain. Remainder all ayes.
6. Discussion and possible action on Treasurer's Report (Balance \$696,866.71, bank statement, letter of credit).  
Motion to approve the Treasurer's Report with a balance of \$696,866.71 made by Morgan. Seconded by Rushing. Remainder all ayes.
7. Discussion and possible action on claims.  
Motion to approve the claims as listed made by Boren. Seconded by John. Remainder all ayes.

Payable To	Amount	For	Check #
Jayna Johnson	\$320.00	CED 6 Financials	4032
OPERS	\$1,620.74	Shelly Moody Retirement	4036
ComData	\$172.02	Fuel/Maintenance CED 6 Vehicle	4033
Collins, Zorn, & Wagner	\$2,581.60	General Counsel-working on updating By Laws and Employee Handbook	4034
OPEH&W	\$1,683.88	Shelly Moody Insurance-\$434.51 deducted from Shelly Moody payroll	4037
941 Deposit	\$1,708.25	Employer Federal Tax	ACH
OTC	\$232.00	Employer State Tax	ACH
Shelly Moody	\$2,393.67 (2X)	Payroll, Time Sheet, & Sick Leave	ACH
Shelly Moody	\$105.21	Reimbursement-Monthly office expenses \$72.96 (DropBox, Adobe Pro,	4035

		Verizon, Microsoft Office 365, HP Ink), PikePass-\$32.25	
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8. Discussion and possible action on 5-Year CIRB plan and updates on projects.  
Shelly Moody gave updates on plan and projects.
9. Presentation and lunch (on location) sponsored by Shuterra.
10. Discussion and possible action on purchase of cell phone and reimbursement of phone/data rates for CED 6 Manager.  
Motion to purchase cell phone on current plan and reimburse program manager made by Rushing.  
Seconded by Lee-Brinkman. Remainder all ayes.
11. Discussion and possible action on Memorandum to specify role as Program Manager for Shelly Moody including benefits/salary.  
Motion to approve Memorandum to specify role as Program Manager for Shelly Moody including benefits/salary made by Lee-Brinkman. Seconded by Rushing. Remainder all ayes.
12. Discussion and possible action on ETR applications.  
No action.
13. Discussion and possible action on ETR renewals.  
No action.
14. Discussion on ACCO Board Report.  
No update.
15. Discussion on SIG & SIF Board Report.  
Rushing gave brief update.
16. Discussion on CAB Board Report.  
No update.
17. Discussion and possible action on transportation and legislative issues.  
Lee-Brinkman gave brief legislative update and Shelly Moody gave update on ER paperwork Amber Mitchell needs in by May 23, 2025.
18. Discussion and possible action on the next meeting date of June 26, 2025.  
Motion to approve the next meeting date of June 26, 2025 made by Phillips. Seconded by Lee-Brinkman. Remainder all ayes.
19. New Business.  
No new business.
20. Adjournment.  
Motion to adjourn made by Lee-Brinkman at 10:35am. Seconded by Boren. Remainder all ayes.