

OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

Board Meeting

DATE: June 26, 2025
 TIME: 10:00 A.M.
 PLACE: Stephens County Fairgrounds
 2002 S. 13th St.
 Duncan, OK 73533

CADDO	Jeff Boren
CARTER	Berry Lee-Brinkman
COMANCHE	Ryan John
COTTON	Absent-Keving Grimes 10:16am
GRADY	Zac Davis
JEFFERSON	Ty Phillips
LOVE	Stacy Rushing
MURRAY	Absent
STEPHENS	Russell Morgan

MEETING MINUTES

1. Call to order.
Meeting called to order at 10:01am by Phillips.
2. Flag Salute.
3. Roll Call.
Caddo-Jeff Boren, Carter-Berry Lee-Brinkman, Comanche-Ryan John, Cotton-Absent/Kevin Grimes arrived 10:16am, Grady-Zac Davis, Jefferson-Ty Phillips, Love-Stacy Rushing, Murray-Absent, Stephens-Russell Morgan.
4. Introduction of guests.
5. Reading/Correction/Approval of the minutes of the May 15, 2025 meeting.
Motion to approve the minutes of the May 15, 2025 meeting made by Lee-Brinkman. Seconded by Rushing. Cotton & Murray County Absent. Remainder all ayes.
6. Discussion and possible action on Treasurer's Report (Balance \$796,950.17, bank statement, letter of credit).
Motion to approve the Treasurer's Report with a balance of \$796,950.17 made by Morgan. Seconded by Lee-Brinkman. Cotton & Murray County Absent. Remainder all ayes.
7. Discussion and possible action on claims.
Motion to approve claims as listed made by Rushing. Seconded by Davis. Cotton & Murray County Absent. Remainder all ayes.

Payable To	Amount	For	Check #
Jayna Johnson	\$290.00	CED 6 Financials	4038
Wright's	\$0.00	CED 6 Lunch-picked up by Warren Cat	-----
OPERS	\$1,620.74	Shelly Moody Retirement	4045
ComData	\$44.99	Fuel/Maintenance CED 6 Vehicle	4039
CEC	\$3,400.00	CIRB 5-Year Rebalance	4041
ACCO	\$35.00	ACCO Summer Conference	4042
Collins, Zorn, & Wagner, PLLC	\$3,244.90	General Counsel-Update ByLaws/Handbook	4040

OPEH&W	\$2,780.34	Shelly Moody Insurance-June/July Employee pays \$246.02 for ancillary products	4046 & 4057
941 Deposit	\$1,708.25	Employer Federal Tax	ACH
OTC	\$232.00	Employer State Tax	ACH
Shelly Moody	\$2,393.67(June) \$2,487.92(July)	Payroll, Time Sheet, & Sick Leave-July with updated insurance premiums	ACH
Shelly Moody	\$69.36	Reimbursement-Monthly office expenses \$69.36 (DropBox, Adobe Pro, Verizon, Microsoft Office 365, HP Ink),	4044
OACE	\$50.00	OACE Annual Membership	4043
Caddo County	\$60,000.00	CED 6 Disbursement to County	4047
Carter County	\$60,000.00	CED 6 Disbursement to County	4048
Comanche County	\$60,000.00	CED 6 Disbursement to County	4049
Cotton County	\$60,000.00	CED 6 Disbursement to County	4050
Grady County	\$60,000.00	CED 6 Disbursement to County	4051
Jefferson County	\$60,000.00	CED 6 Disbursement to County	4052
Love County	\$60,000.00	CED 6 Disbursement to County	4053
Murray County	\$60,000.00	CED 6 Disbursement to County	4054
Stephens County	\$60,000.00	CED 6 Disbursement to County	4055

8. Discussion and possible action on 5-Year CIRB plan and updates on projects.
Shelly Moody gave update on projects.
9. Discussion and possible action on ACCO-SIF 2025/2026 Workman's Compensation Renewal Quote.
Motion to choose Option 1 lump sum made by Lee-Brinkman. Seconded by John. Cotton & Murray County Absent. Remainder all ayes.
10. Discussion and possible action on ACCO-SIG 2025/2026 Property & Liability Renewal Quote.
Motion to choose Option 1 lump sum made by Lee-Brinkman. Seconded by John. Cotton County arrived at 10:16am. Murray County absent. Remainder all ayes.
11. Discussion and possible action on ACCO-SIG assessment fee.
Information only. No Action.
12. Lunch provided by ~~CED-6~~ at Wright's: 905 E. Bois D'Arc Ave in Duncan immediately following the agenda meeting.
Warren Cat picked up the tab at Wright's for lunch after the CED 6 agenda meeting.
13. Discussion and possible action on purchase of cell phone and reimbursement of phone/data rates for CED 6 Manager.
Motion to approve opening a government account to purchase cell phone and add iPad to government account made by Phillips. Seconded by Boren. Murray County Absent. Remainder all ayes.
14. Discussion and possible action on engagement letter with Collins, Zorn, & Wagner, PLLC for General Counsel to CED 6 for FY 2026.
Motion to approve engagement letter with Collins, Zorn, & Wagner PLLC for General Counsel to CED 6 for FY 2026 made by Lee-Brinkman. Seconded by Rushing. Murray County Absent. Remainder all ayes.
15. Discussion and possible action on contract with CEC for professional services (beam inspections and CIRB 5-Year Plan Development).
Motion to approve contract with CED for professional services made by Boren. Seconded by Lee-

Brinkman. Murray County Absent. Remainder all ayes.

16. Discussion and possible action on updated CED 6 ByLaws.

Motion to approve CED 6 ByLaws as presented made by Morgan. Seconded by Davis. Murray County Absent. Remainder all ayes.

17. Discussion and possible action on updated CED 6 Employee Handbook.

Motion to approve CED 6 Employee Handbook as presented made by Rushing. Seconded by Boren. Murray County Absent. Remainder all ayes.

18. Discussion and possible action on ETR applications.

No Action.

19. Discussion and possible action on ETR renewals.

No Action.

20. Discussion on ACCO Board Report.

No update.

21. Discussion on SIG & SIF Board Report.

Rushing gave brief update. Wrecks are roughly \$16M in cost.

22. Discussion on CAB Board Report.

Phillips gave brief update. Renewal process begins August 1.

23. Discussion and possible action on transportation and legislative issues.

Robinson gave handouts and brief update on HB2758.

24. Discussion and possible action on the next meeting date of July 17, 2025.

Motion to move next meeting date to ACCO Conference on July 30, 2025 made by Morgan. Seconded by Lee-Brinkman. Murray County Absent. Remainder all ayes.

25. New Business.

26. Adjournment.

Motion to adjourn made by Phillips at 10:56am. Seconded by Lee-Brinkman. Murray County Absent. Remainder all ayes.