

OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

Board Meeting

DATE: October 16, 2025
 TIME: 10:00 AM

PLACE: Stephens County Fairgrounds
 2002 S. 13th St.
 Duncan, OK 73533

CADDO	Jeff Boren
CARTER	Berry Lee-Brinkman
COMANCHE	Absent
COTTON	Kevin Grimes
GRADY	Gary Bray
JEFFERSON	Ty Phillips
LOVE	Stacy Rushing
MURRAY	Absent
STEPHENS	Russell Morgan

MEETING MINUTES

- Call to order.
Ty Phillips called meeting to order at 10:03am.
- Flag Salute.
- Roll Call.
Caddo-Jeff Boren, Carter-Berry Lee-Brinkman, Comanche-Absent, Cotton-Kevin Grimes, Grady-Gary Bray, Jefferson-Ty Phillips, Love-Stacy Rushing, Murray-Absent, Stephens-Russell Morgan.
- Introduction of guests.
- Reading/Correction/Approval of the minutes of the September 18, 2025 meeting.
Motion to approve the minutes of the September 18, 2025 meeting as written by Berry Lee-Brinkman. Second by Stay Rushing. Comanche and Murray County Absent. Remainder all ayes.
- Discussion and possible action on Treasurer's Report (Balance \$400,025.02 bank statement, pledges).
Motion to approve the Treasurer's Report with a balance of \$400,025.02 by Russell Morgan. Second by Berry Lee-Brinkman. Comanche and Murray County Absent. Remainder all ayes.
- Discussion and possible action on claims.
Motion to approve claims as listed by Stacy Rushing. Second by Berry Lee-Brinkman. Comanche and Murray County Absent. Remainder all ayes.

Payable To	Amount	For	Check #
Jayna Johnson	\$310.00	CED 6 Financials	4081
OPERS	\$1,620.74	Shelly Moody Retirement	4085
OPEH&W	\$973.45	Shelly Moody Insurance & ancillary (\$123.01 paid by Moody from payroll)	4086
941 Deposit	\$1,708.25	Employer Federal Tax	ACH
OTC	\$232.00	Employer State Tax	ACH
Verizon Wireless	\$72.45	CED 6 Cell Phone	4083
ComData	\$131.57	CED 6 Explorer Fuel/Maintenance	4082
Shelly Moody	\$2,549.42(X2)	Payroll, Time Sheet, & Sick Leave	ACH
Shelly Moody	\$429.38	Reimbursement-Monthly office expenses \$65.95 (DropBox, Adobe Pro, Microsoft Office 365, HP Ink), WTS	4084

		Annual Membership-\$230.00, OnCue-\$37.46, GoDaddy-\$44.97, ODOT Conference-\$51.00	
--	--	---	--

8. Discussion and possible action on 5-Year CIRB plan and updates on projects.
Shelly Moody gave update on projects and letting delays due to government shut down and not being able to get Federal Funds authorized.
9. Discussion and possible action on purchase of Adjustable Standing Desk for CED Manager.
Motion to approve purchase of Adjustable Standing Desk from Quill by Kevin Grimes. Second by Berry Lee-Brinkman. Comanche and Murray County Absent. Remainder all ayes.
10. Discussion and possible action on ETR applications.
No Action.
11. Discussion and possible action on ETR renewals.
No Action.
12. Discussion on ACCO Board Report.
No update. Meet at ACCO Conference October 29-30.
13. Discussion on SIG & SIF Board Report.
No update. Safety Conference going on now.
14. Discussion on CAB Board Report.
Got all requests in and went down list as far as the funds would allow.
15. Discussion and possible action on transportation and legislative issues.
Berry inquired about 1099s from the County. Shelly Moody advised to ask Right-of-Way agents to help produce those and county can send out. ACCO Conference October 29-30 with PACT Funding Training at 2pm October 30.
16. Discussion and possible action on the next meeting date of November 20, 2025.
Motion to approve next meeting date of November 20, 2025 by Russell Morgan. Second by Stacy Rushing. Comanche and Murray Absent. Remainder all ayes.
17. Discussion and possible action on December CED 6 Agenda Meeting & Claims.
Motion to cancel December CED Agenda meeting, double pay November claims that can be paid, & allow CED Manager to pay other claims and get reimbursed in January by Russell Morgan. Second by Berry Lee-Brinkman. Comanche and Murray County Absent. Remainder all ayes.
18. New Business.
Berry Lee-Brinkman brought up possible having a chip and seal class after the May agenda meeting for counties and ODOT staff.
19. Lunch sponsored by MHC Kenworth (Steve Sorrell) at Wright's Steakhouse 905 E Bois D'Arc Ave, Duncan following agenda meeting.
20. Adjournment.
Motion to adjourn at 10:30am by Berry Lee-Brinkman. Second by Jeff Boren. Comanche and Murray Absent. Remainder all ayes.