

# OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

## Regular Board Meeting

DATE: March 16, 2023  
 TIME: 10:00 A.M.

PLACE: Stephens County Fairgrounds  
 2002 S. 13<sup>th</sup> St.  
 Duncan, OK 73533

<b>CADDO</b>	
<b>CARTER</b>	
<b>COMANCHE</b>	
<b>COTTON</b>	
<b>GRADY</b>	
<b>JEFFERSON</b>	
<b>LOVE</b>	
<b>MURRAY</b>	
<b>STEPHENS</b>	

### AGENDA

1. Call to order.
2. Roll Call.
3. Introduction of guests.
4. Reading/Correction/Approval of the minutes of the February 16, 2023 meeting.
5. Executive Session for the purpose of discussing the following. Pursuant to 25 O.S. §307 B.1, discussion regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Program Manager for Circuit Engineering District 6.
  - Action regarding entering Executive Session.
  - (Public invited back into room). Action regarding reconvening into Open Session.
6. Action regarding the employment, hiring, appointment, promotion, demotion, disciplining or resignation of the Program Manager for Circuit Engineering District.
7. Discussion and possible action on Treasurer's Report (Balance \$483,212.42, bank statement, letter of credit).
8. Discussion and possible action on claims.

Payable To	Amount	For	Check #
Stephen's Oil	\$116.72	Fuel CED 6 Vehicle	
Snak Shak	\$19.32	Fuel CED 6 Vehicle	
Jayna Johnson	\$550.00	CED 6 Financials	
Bentley	\$800.00	ODOT ProjectWise Renewal	
OK Office of State Auditor & Inspector	\$8,000.00	CED 6 FY 2021 Audit	
Carole Scott	\$480.00	CED 6 Lunch	
CEC	\$630.00	Beam Inspections-I-35 Murray County	
OPERS	\$1,613.73	Shelly Moody Retirement	
OPEH&W	\$740.10	Shelly Moody Insurance	
Shelly Moody	\$538.00	Payroll (Pay raise back dated from 1-1 to 3-15)	

ACCO	\$35.00	Spring Conference	
Shelly Moody	\$2,438.70 (2X)	Payroll, Time Sheet, & Sick Leave	
Shelly Moody	\$247.66	Reimbursement-Monthly office expenses \$70.95 (iCloud, DropBox, Adobe Pro, Verizon, Microsoft Office 365, HP Ink), PikePass-\$25.85, Jiffy Lube-\$96.87, Office Depot-\$53.99	

9. Discussion and possible action on 5-Year CIRB plan and updates on projects.
10. Discussion and possible action on Electronic Funds Debit Authorization (CED 6 Manager Direct Deposit).
11. Discussion and possible action on ETR applications.
12. Discussion and possible action on ETR renewals.
13. Discussion on ACCO Board Report.
14. Discussion on SIG & SIF Board Report.
15. Discussion on CAB Board Report.
16. Discussion and possible action on transportation and legislative issues.
17. Discussion and possible action on next meeting date of April 20, 2023.
18. New Business.
19. Adjournment.