

OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

Regular Board Meeting

DATE: April 20, 2023
 TIME: 10:00 A.M.
 PLACE: Stephens County Fairgrounds
 2002 S. 13th St.
 Duncan, OK 73533

CADDO	Jeff Boren
CARTER	Berry Lee-Brinkman
COMANCHE	John O'Brien
COTTON	Ricky Vardell
GRADY	Kirk Painter
JEFFERSON	Ty Phillips
LOVE	David Magee
MURRAY	Kent McKinley
STEPHENS	Russell Morgan

MEETING MINUTES

1. Call to order.
Ty Phillips called the meeting to order at 10:00am.
2. Roll Call.
Caddo-Jeff Boren, Carter-Berry Lee-Brinkman, Comanche-John O'Brien, Cotton-Ricky Vardell, Grady-Kirk Painter, Jefferson-Ty Phillips, Love-David Magee, Murray-Kent McKinley, Stephens-Russell Morgan.
3. Introduction of guests.
4. Reading/Correction/Approval of the minutes of the March 16, 2023 meeting.
Motion to approve the minutes of the March 16, 2023 meeting made by Boren. Second by Lee-Brinkman. Remainder all ayes.
5. Discussion and possible action on Treasurer's Report (Balance \$463,342.30, bank statement, letter of credit).
Motion to approve the Treasurer's Report with a balance of \$463,342.30 made by Morgan. Second by Painter. Remainder all ayes.
6. Discussion and possible action on claims.

Payable To	Amount	For	Check #
Stephen's Oil	\$181.75	Fuel CED 6 Vehicle	3850
Snak Shak	\$72.36	Fuel CED 6 Vehicle	3851
Jayna Johnson	\$310.00	CED 6 Financials	3849
OPERS	\$1,473.40	Shelly Moody Retirement	3853
OPEH&W	\$740.10	Shelly Moody Insurance	3854
Shelly Moody	\$2,438.70 (2X)	Payroll, Time Sheet, & Sick Leave	ACH
Shelly Moody	\$138.09	Reimbursement-Monthly office expenses \$80.95 (iCloud, DropBox, Adobe Pro, Verizon, Microsoft Office 365, HP Ink), GoDaddy-\$57.14	3852

7. Discussion and possible action on 5-Year CIRB plan and updates on projects.
Motion to approve CIRB 5-Year plan as presented made by O'Brien. Second by Vardell. Remainder all ayes.

8. South Central OK Workforce Board-Erin & Kelly.
9. Discussion and possible action on CED 6 Budget.
Motion to approve revised budget made by Boren. Second by Painter. Remainder all ayes.
10. Discussion and possible action on subcommittee to update policy/handbook/bylaws.
Motion to approve subcommittee of President, Vice President, Secretary/Treasurer, & CED Manager made by O'Brien. Second by Lee-Brinkman. Remainder all ayes.
11. Discussion and possible action on longevity for CED employee(s).
Motion to table until May meeting to allow CED Manager time to obtain additional information and get to Board made by Lee-Brinkman. Second by O'Brien. Remainder all ayes.
12. Discussion and possible action on ETR applications.
No Action.
13. Discussion and possible action on ETR renewals.
No Action.
14. Discussion on ACCO Board Report.
No updates.
15. Discussion on SIG & SIF Board Report.
No updates.
16. Discussion on CAB Board Report.
No updates.
17. Discussion and possible action on transportation and legislative issues.
Bryce gave updates. Melinda asked for recommendations for ODOT Technical Committee member regarding digital delivery and board recommended CED Manager Shelly Moody.
18. Discussion and possible action on next meeting date of May 18, 2023.
Motion to approve next meeting date of May 18, 2023 made by O'Brien. Second by Lee-Brinkman. Remainder all ayes.
19. New Business.
20. Adjournment.
Motion to adjourn made by Morgan. Second by O'Brien. Remainder all ayes.