

OKLAHOMA CIRCUIT ENGINEERING DISTRICT #6

Regular Board Meeting

DATE: July 18, 2024
 TIME: 10:00 A.M.
 PLACE: Stephens County Fairgrounds
 2002 S. 13th St.
 Duncan, OK 73533

CADDO	Jeff Boren
CARTER	Berry Lee-Brinkman
COMANCHE	Trent Logan
COTTON	Ricky Vardell
GRADY	Kirk Painter
JEFFERSON	Ty Phillips
LOVE	Stacy Rushing
MURRAY	Kent McKinley
STEPHENS	Russell Morgan

MEETING MINUTES

1. Call to order.
Meeting called to order by Phillips at 10:02am.
2. Roll Call.
See upper right-hand corner for board members in attendance.
3. Introduction of guests.
4. Reading/Correction/Approval of the minutes of the June 20, 2024 meeting. [Pages 3-4.](#)
Motion to approve the minutes of the June 20, 2024 meeting made by Lee-Brinkman. Seconded by Painter. Caddo, Comanche, & Cotton abstained. Remainder all ayes.
5. Discussion and possible action on Treasurer’s Report (Balance \$354,596.21, bank statement, letter of credit). [Pages 5-25.](#)
Motion to approve the Treasurer’s Report with a balance of \$354,596.21 made by Morgan. Seconded by Rushing. Remainder all ayes.
6. Discussion and possible action on claims. [Pages 26-59.](#)
Motion to approve the claims as listed made by Boren. Seconded by Lee-Brinkman. Remainder all ayes.

Payable To	Amount	For	Check #
Jayna Johnson	\$240.00	CED 6 Financials	3967
ComData	\$144.89	Fuel & Maintenance CED 6 Vehicle	3968
OPERS	\$1,620.74	Shelly Moody Retirement	3972
ACCO	\$35.00	ACCO Summer Conference	3969
CEC	\$4,081.77	CED 6 5-Year Plan Rebalance	3970
ACCO-SIF	\$811.00	Workman’s Comp Renewal 2024/2025	3974
ACCO-SIG	\$4,282.00	Property & Liability Insurance 2024/2025	3975
Wright’s	\$563.02	CED 6 Lunch	3966
OPEH&W	\$1,683.88	Shelly Moody Insurance-\$434.51 deducted from Shelly Moody payroll	3973
941 Deposit	\$1,589.23	Employer Federal Tax	ACH
OTC	\$224.00	Employer State Tax	ACH

Shelly Moody	\$2,239.93 7/31 \$2,457.18 8/15	Payroll, Time Sheet, & Sick Leave	ACH
Shelly Moody	\$189.11	Reimbursement-Monthly office expenses \$69.96 (DropBox, Adobe Pro, Verizon, Microsoft Office 365, HP Ink), GoDaddy-\$35.97, Office Depot-\$62.98, Pike Pass-\$20.20	3971

7. Discussion and possible action on 5-Year CIRB plan and updates on projects.
Moody gave updates on Plan and projects.
8. Lunch provided by CED 6. Lunch will be at Wright's at 905 E Bois D'Arc Ave., Duncan, OK 73533.
9. Discussion and possible action on CED 6 FY 2025 Budget. [Page 60.](#)
Motion to approve CED 6 FY 2025 Budget made by Painter. Seconded by Vardell. Remainder all ayes.
10. Discussion and possible action on CED 6 Manager purchasing new office chair.
Motion to approve CED 6 Manager purchasing new office chair made by Painter. Seconded by Phillips. Remainder all ayes.
11. Discussion and possible action on ACCO-SIF 2024/2025 Workman's Compensation renewal. [Pages 61-64.](#)
Motion to select option 1 (lump sum) made by Lee-Brinkman. Seconded by Rushing. Remainder all ayes.
12. Discussion and possible action on ACCO-SIG 2024/2025 Property & Liability Insurance renewal. [Pages 65-68.](#)
Motion to select option 1 (lump sum) made by Lee-Brinkman. Seconded by Rushing. Remainder all ayes.
13. Discussion and possible action on ETR applications.
No Action.
14. Discussion and possible action on ETR renewals.
No Action.
15. Discussion on ACCO Board Report.
Next meeting at ACCO Conference.
16. Discussion on SIG & SIF Board Report.
Stacy gave brief update. Next meeting at ACCO Conference.
17. Discussion on CAB Board Report.
Next meeting at ACCO Conference.
18. Discussion and possible action on transportation and legislative issues.
No update, not in session.
19. Discussion and possible action on next meeting date of August 15, 2024.
Motion to approve next meeting date of August 15, 2024 made by Morgan. Seconded by Vardell. Remainder all ayes.

20. New Business.

21. Adjournment.

Motion to adjourn made by Lee-Brinkman at 10:25am. Seconded by Rushing. Remainder all ayes.